

# Trustee Topics

	New Castle	Donora	Mt Lebanon	Altoona	James V. Brown	Wissahickon	Western Pocono	East Shore	Blossburg	TOTAL
<b>STRUCTURE and RESPONSIBILITIES</b>										
Membership: Recruitment and Orientation	3	5	2	6	2	14	5	1	8	46
Membership: Trustee Job Description, Responsibilities & Evaluation	3	9	9	9	2	8	3	2		45
Membership: Term Limits	1			1		2	2		2	8
Membership: Building Dynamic Boards	9	2	10	11	9	18	14	1	8	82
Directors: Role of Board in Relationship to Director		1	5	4			2		9	21
Directors: Evaluation & Hiring & Firing of Director			3	1			1	1		6
Meetings: Effective Bylaws	1		1	3						5
Meetings: Effective Meetings	4		2	6		8	5	8	12	45
<b>LAWS AND REGULATIONS</b>										
Federal and State: Nonprofit Laws				5						5
Federal and State: Duty of Care, Loyalty & Obedience				1		1				2
Federal and State: Registratioin & Filing										
Federal and State: Employment Law					1		3		1	5
Federal and State: Legal Issues in Policy Development	3	1	6	1		7	3		3	24
Federal and State: American Disabilities Act & Facilities				1						1
State Code and Regulations: Standards & Waivers	5	1	1	6	4	1		1	18	37
State Code and Regulations: State Aid	4	7	1	12		10	6	1	16	57
State Code and Regulations: State Library's vision for Library Services	7	1	8	1	2		10	3	2	34
<b>FISCAL OVERSIGHT</b>										
Public Library Funding: How Libraries are Funded in PA	3	6	3	7	1	5			7	32
Planning: Financial Planning& Sustainability	9	10	14	17	4	9	13	2	13	91
Planning: Budgeting	1				1	5	5	1	2	15
Implementing: Financial Best Practices & Safegards	4	4	10	6	5	3	8	1	7	48
Implementing: Reading & Monitoring Financial Reports			1		2					3

Reporting:												
Audits and 990's							2		1	2		5
Reporting:												
Annual Reports to the Community	5		1	12				5				23
<b>BEST PRACTICES</b>												
Strategic Planning:												
Library Trends & Broadband	7		10	4	2	10		2	3	4		42
Strategic Planning:												
How to Create & Implement Your Plan	6	1	11	6	8	10		6		8		56
Resources:												
Other Organizations & Partnerships	4	3	5	4	1	12		3	1	4		37
Resources:												
Statistics & Funding Resources	5	6	7	8	5	9		6		3		49
Resources:												
Sample Policies & Online Resources	2		5	4		6		2	1			20
Resources:												
When You Need and Expert	1	3	1	2		5		5	1	1		19
Communications:												
Municipality & Community	8	8	12	18	2	8		12	2	4		74
Communications:												
Crisis Management		8					2		3			13
<b>ADD A TOPIC</b>												
Building Security, Censorship Issues, Community Involvement/Investment	5											5
How to Market Library (PR)		4										4
Library Consolidations												
Improve Local Financial Support How)				13								13
Marketing/Fundraising Help				9								9
Clear Communication of State Reg				2								2
Getting all library resouces under one umbrella online								2				2
Fundraising (local)					2							2
Growth/building					1							1
Issues in Building Mgt/Greening libraries						1						1
Storytelling Libraries						2						2
Telemedicine						1						1
Legal & Illegal Immigrants Weeds						1						1
MOOC College Courses & E Book College textbooks						1						1
Capitol Campaigns									7			7
Co-Ordination of Educational Entities & Library Functions											4	4
Total Votes	100	80	128	180	54	161	123	41		138		1005

The top seven topics are highlighted in yellow